



12th District PTA

POINSETTIA

May 2017

The mission of the Board of Managers of the 12th District PTA is to serve, train, strengthen and empower its councils and units.

You can check out our website at www.12thdistrictpta.org for more information.

What's in **this** month's edition?

BYLAWS / HISTORIAN / TRAINING / AUDITS / MEMBERSHIP / CONVENTION

Are Your Bylaws Current?

When were your bylaws last updated? If you're coming up on, or it's been, three or more years, it's time to get them updated. Don't worry, it's really not difficult. If your parliamentarian isn't sure what to do, they can ask your Council parliamentarian for help. Out of Council units, you can get help from the 12th District parliamentarian.

WHO'S WHO on the new Board - ok, elections are

done, what else? Don't forget to update PTA-EZ with your new Roster of Officers for **2017-2018**. The incoming slate should be included with phone numbers and email addresses for easy communication. Don't forget, the President needs to have a home address (not a school address) listed as well. Also, please check carefully that the email addresses are typed correctly.

Historian

It's that time of year again! A survey monkey link is being sent to the Council Historians to forward to their units and will be due no later than Friday, May 19th. The Council Historians will want to give their units a due date of no later than Wednesday, May 17th in order to collect and add their Council hours to their total and submit.



FAQ:

Q. What hours should be included?

A. Please include all hours from 7/1/2016 through 6/30/2017 (project ahead and estimate as closely as possible the number of hours that will be spent on PTA activities through June 30)

Q. Why do historians collect volunteer hours for a PTA?

A. Volunteer hours are collected and reported to maintain PTA's federal tax exemption status. As a non-profit 501(c)(3) organization, PTA must receive 1/3 (one-third) of its support from the general public. The recorded hours from volunteers are proof of this. They are also used in advocating on behalf of children and as information in grant writing.

[JR Washburn](#), 12th District Historian

TRAINING

Leadership Conference! Saturday June 3rd, at Ventura County Office of Education.



Our awesome training event and vendor fair are just around the corner. Here is the link to register online: [Leadership sign up online](#)
We're using SignUp.com (the leading online SignUp and reminder tool) to organize our upcoming SignUps.

Three easy steps and you are registered.

1) Click this link to see our SignUp on SignUp.com:

<http://signup.com/go/ev1QQn>

2) Review the options listed and choose the spot(s) you like.

3) Sign up! It's Easy - you will NOT need to register an account or keep a password on SignUp.com.

Note: SignUp.com does not share your email address with anyone. If you prefer not to use your email address, please contact me and I can sign you up manually.

You can also register by mail. Here is the link to the actual forms you can print and either email or send in the mail.

[Leadership 2017 packet](#)

Questions? Contact [Maria Steck](#), 12th District VP Leadership

Auditor

Thank you to all of you have had turned in your mid-year audits. For those who haven't, please get them in. Start getting your books in order for the end of the year because end of year audits are just around the corner.

If you have any questions, please contact your council auditor or

[Vicki Leung](#) / 12th District Auditor



MEMBERSHIP



Congratulations to those units who have increased their membership.

Increase in Membership

Moorpark Council Unit:
Mountain Meadows Elementary PTA

CONVENTION

For those delegates who attended Convention, we certainly hope you had a productive and motivating experience. Don't forget to report back to your Units, to give them feedback, share information, and let them know some of the things you have learned. Congratulations on a great Convention.



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