



April, 2018

Dear PTA Leader,

We are excited to present Leadership Conference '18, our annual training event and vendor fair. We will be offering a day of classes for your entire board to help prepare you for another successful PTA year. In addition, we will have our vendor fair with some new exhibitors with information about their programs, services and products.

Date: June 9th, 2018 Location: Ventura County Office of Education, 5100 Adolfo Road, Camarillo

8:00am	Registration opens
8:45am	General Association Meeting
9:30am	Session One
11:00am	Session Two
11:00am	Lunch starts
1:45pm	Session Three

Registration includes a breakfast and lunch.

There are two ways to submit your registration: by mail or online at <http://signup.com/go/mpqCGBr>

Three ways to pay: Cash, Checks or Credit Card.

Registration: \$25.00 per person and must be received by 12th District no later than June 1st, 2018

On-site registration: \$50 per person

Please share this information with your current board members and the newly elected board, and please encourage them to attend. This is a legitimate PTA expense for your unit and council. Questions? Contact Sherry Waldman at vpleadership@12thdistrictpta.org or 805.905.1027.

We can't wait to see you there!

Michelle Dearman

President
12th District PTA

Sherry Waldman

VP – Leadership
12th District PTA

12th District Leadership Conference
REGISTRATION FORM - **MARK ONE BOX IN EACH SESSION**

There are two ways to register. Go to <http://signup.com/go/mpqCGBr> at SignUp.com and fill out the information via the site or fill out this form for each registrant.

Registration opens at 8:00am on June 9th, 2018. Location: Ventura County Office of Education, 5100 Adolfo Road, Camarillo
Please select a workshop in each session. Lunch will be served from 11:00am – 1:30pm

Session 1: 9:30-10:45

- Secretary/Historian
- Auditor
- Membership
- Communication Tools for PTA
- Grant Writing (this class will end at 11:30)

Session 2: 11:00-12:15

- Reflections
- Bylaws
- President (class will end at 12:30)
- Treasurer (class will end at 12:30)

Session 3: 1:45-3:00

- Programs/Honorary Service Awards
- Finance for all
- Parliamentarian
- Fundraising

Name: _____ Phone: _____

Email: _____ School: _____

Will you be joining us for lunch? Yes or No Do you need babysitting? Yes (charge is \$10.00 per child) Do you need translation? Yes

Fees:

Registration: # of attendees _____ x \$25.00/person = \$ _____
Babysitting: # of children _____ x \$10.00/child = \$ _____
Total Enclosed: \$ _____

You may attach one check for all attendees, but each attendee must complete a separate form and select one class from each session above.

To pay via credit card, please submit forms and then an invoice will be created and emailed to you. Pay via credit card? Yes

Email address to send invoice to: _____

Make checks payable to **12th District PTA**. Mail registration forms with payment to:

Sherry Waldman, 12th District PTA, PO Box 6771, Thousand Oaks, CA 91359

Keep a copy of this form for your records. We will notify you if your workshop choice is unavailable/full.