

12th District PTA

POINSETTIA

January/February 2018

The mission of the Board of Managers of the 12th District PTA is to serve, train, strengthen and empower its councils and units.

You can check out our website at www.12thdistrictpta.org for more information.

We hope everyone's 2018 is off to a great start!



Auditor

It's that time of year again! Mid year audits should have been completed in January for presentation to your board at your February meeting. If you haven't done so yet please make arrangements with your auditor to turn over the books as soon as you have your December bank statements. This audit covers the months of July 1st through December 31st. After you have presented it to the board, please make sure that the entire audit, including any recommendations, gets uploaded to PTAEz as the 17/18 Mid Year Audit. If you need assistance, please email **Laura Ann Hawk-Loya**, our 12th District Auditor, and she will be happy to help you!

Birthdays



Let's wish everyone below a very happy birthday!

January

Happy 1st Birthday!

Rio Plaza Elementary PTA	1/17/2017
Sunkist Elementary PTA	1/18/2017

5+ Years

Rio del Valle PTA	1/12/2012
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10+ Years

Rancho Rosal School PTA	1/10/2007
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15+ Years

Campus Canyon PTSA	1/20/1998
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30+ Years

Will Rogers Elementary PTA	1/09/1986
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50+ Years

Park View Elementary PTA	1/08/1963
Pleasant Valley School of Engineering and Arts PTA	1/27/1966
Garden Grove Elementary PTA	1/15/1969

February

5+ Years

Glen City Elementary PTA

2/16/2011

15+ Years

Rio Rosales PTA

2/13/2001

30+ Years

Hillside Middle School PTSA

2/20/1986

40+ Years

Camarillo Council of PTAs

2/03/1972

50+ Years

Sierra Linda Elementary PTA

2/28/1966

Health/Community Concerns

Resources

Here are some resources that we have come across that we wanted to pass along. We hope you find them helpful!

- **NAMI (National Alliance on Mental Illness) Ventura County:** A grassroots, self-help organization who provides support, education and advocacy to help families learn about and live with mental illness
- **The Flu: A Guide for Parents**
- **Getting the Right Help for Opioid Dependence or Withdrawal**
- **The Smart Talk Quick Guide**
- **7 Steps to Good Digital Parenting**

And don't miss out on **The Pulse: California State PTA's Health & Community Concerns Newsletter** for more information on these and other important health and community concerns topics! You can also **sign up** on the mailing list to have it sent directly to you.

Honorary Service Awards (HSA)

Now is the time of year that most Units and Councils begin their Honorary Service Awards Program (HSA). Council Presidents, please make sure your council is beginning your program and Unit Presidents, please make sure you are beginning your program at your school.

FAQs

Q. What are the Honorary Service Awards, my school does not currently have this program?

A. One of the amazing programs that CAPTA has is the Honorary Service Awards (HSA). Honorary Service Awards are designed as a unique way for PTA units, councils and districts to publicly acknowledge both individuals and organizations for outstanding community service to children and youth in a community. The recipients should be recognized for outstanding service to children and youth and are usually presented to others beyond the outgoing officers. Consider those who work behind the scenes, quietly and efficiently serving youth.

Q. How do I know if we should honor someone at the Unit (school) or Council Level?

A. At the Unit level you will honor an individual or organization who goes above and beyond for the students at your school. If a group or an organization goes above and beyond in service for the children of multiple schools in your area or for your entire city then they can be honored at the Council level. Please contact your Council President or HSA chairperson for more information regarding award levels.

Contributions to the HSA Program provide funds for the California State PTA Scholarship, Grant and Leadership Development Programs.

[Click here](#) for more information regarding the Honorary Service Awards or you can download the [CAPTA HSA brochure](#).

12th District PTA also participates in the HSA program. We will have more information about District level awards in the March Newsletter. You can also check out our Website in March for more information.

JOIN PTA® TODAY!

Membership

New Year, New Membership Challenges



Our Councils in 12th District are doing a great job in their membership Campaigns. KEEP IT UP!!! We are down from last year and want to make our goal to exceed last year. Try and challenge your units to each bring in 5 more members. Ask new families, dads, teachers that have not joined, school board members - just by asking you can get more members!!

Also, CAPTA has two membership challenges:

Membership is PTA's strength and our voice. We want all of our local PTAs at every level to have the tools they need to increase membership. This year, we have two exciting membership challenges for you – the Membership Marketing Challenge and the Membership Increase Challenge.

Both challenges are fun and easy ways for your PTA to increase membership, win prizes and be entered into winning a \$200 cash prize!

[Click here](#) to learn how to participate in both membership challenges.

If you have any questions or need help please contact, Carla Lowe, 12th District VP Membership, at membership@12thdistrictpta.org.

Parliamentarian

ByLaws

If you are planning on changing anything in your bylaws for next year, now is the time to get it done! If you want to change things like your dues or meeting dates, they can't take effect until your bylaws have been sent to CAPTA for their signature and then approved at a general association meeting after they are returned. Please contact your council parliamentarian or president for instructions. There are a number of units that are required to update them regardless of changes because they are turning 3 years old this year and they are considered "stale". Stale bylaws may not be accepted by various government agencies or your bank should you have a problem that they contact you about. Your council president has a list of who needs to update them for this reason.

Making Motions

Motions are a vital aspect of PTA meetings. They are used by committees, unit boards and associations, and area councils to facilitate the business of the organization. Discussion on a topic should follow a motion that is properly made and seconded. The correct phrasing for making a motion is, "I move..." followed by a concise call to action. One should not say, "I motion...", or "I would like to make a motion to...", or "I will move...". Simplicity and clarity is important. It's also helpful to have motion slips available for the maker of the motion to document the specifics of the motion for recording by the Secretary. Here are the steps for successfully processing motions, provided by CAPTA:

Eight Steps to Making a Motion

A motion to take action is introduced by a member, seconded, discussed and is voted upon. Only those who have been members for at least 30 days are allowed to make motions, discuss and vote. The eight steps to making a motion are:

1. Member stands and waits to be recognized.
2. Chairman recognizes the member.
3. The member presents the motion by stating, "I move..." (The secretary records the exact wording of the motion once there is a second.)

4. Another member seconds the motion. This shows that more than one person is interested in bringing the business before the group for discussion. (If there is no second, there is no motion and nothing is recorded in the minutes.)
5. The chairman restates the motion. This ensures all members understand what is to be discussed.
6. Discussion is held on the motion. During discussion, all members participate fully, but not until they have been recognized by the chairman.
7. The chairman puts the motion to a vote by stating, "All those in favor say 'aye.'" (Pause for vote) "Those opposed say 'no.'" (The chairman may restate the motion before taking the vote.)
8. The chairman announces the result of the vote to assure all members know whether the motion was adopted or defeated.

[Click here](#) for the source materials.

Senior Scholarships

12th District PTA is awarding four (4) \$500 scholarships to high school seniors attending PTA/PTSA schools in Ventura County. The scholarships are being awarded to seniors who have exhibited outstanding service and volunteerism to their school and community. A successful applicant must be a high school senior, with a minimum 2.5 GPA and a member of your school's PTA/PTSA. Applications are due to 12th District PTA on or before March 31st, 2018. Award winners will be notified in May of 2018.

[Click here](#) to be taken to our website to download the application form that needs to be completed.

Applications can be mailed to:

12th District PTA Attn: Kami Chan P.O. Box 6771 Thousand Oaks, CA
91359

Or scan and email to: 12thscholarships@gmail.com

If you have any questions or need help please contact, Kami Chan, 12th District Scholarship Committee Chair, at 12thscholarships@gmail.com.

Upcoming Events

Mark your calendars!

Maximize Your Child's Opportunities - Learn How to Prepare them for High School & Beyond

Tuesday, March 6, 2018

Santa Susana High School Performing Arts Center

3570 East Cochran Street, Simi Valley, California 93063

6:00 PM - 8:00 PM

Parents of 6th-10th grade students come learn how to help your student prepare for middle school, high school and beyond. Topics to be covered include: A-G requirements, what are they and why are they important; what should my child do in high school to prepare for college; what is the difference between high school graduation requirements and A-G requirements for colleges; where can I go for help; what tests should my student take, and more! School counselors will be on-site to answer your questions after the presentation concludes.

Teen Challenges Awareness #Me Too

Wednesday, March 7, 2018

Thousand Oaks High School Performing Arts Center

2323 North Moorpark Road, Thousand Oaks, California 91360

5:00 PM - 6:00 PM Pizza Social

6:00 PM - 8:00 PM Event

This event is first-come/first-serve for middle school and high school students and their parents. Those in attendance will learn to safely navigate social media and identify techniques to avoid victimization. Social Services & Victim Advocacy professionals will be present for discussion and answer questions. Email questions to damian.alvarez@ventura.org

California State PTA Annual Convention

**April 27-29, 2018
Ontario, CA**

Do you believe in children? Do you believe in the power of PTA? Then join thousands of PTA parent-volunteer advocates and leaders along with educators and community leaders in Ontario on April 27-29, 2018, to address education, health and community issues affecting our state's kids and families. Registration booklet will be available on the CAPTA website in late February, with registration opening on March 1, 2018. To take advantage of the Early Bird pricing you must register before March 31st so don't delay! There are also two hotel locations providing discounted room rates:

Ontario Gateway Hotel
2200 E. Holt Blvd, Ontario, Ca 91761
(909) 975-5000 and use code "STPTAN"

OR

DoubleTree by Hilton Hotel Ontario Airport
Address: 222 N Vineyard Ave, Ontario, CA 91764
Call (909) 937-0900

For more information about the 2018 California State PTA Convention, please email our 12th District VP Programs Melissa Kish at melissakish01@gmail.com.