

CAPTA GRANTS

Parent Education grants

<https://capta.org/pta-leaders/programs/grants-awards/>

Develop and implement parent education programs and projects in such areas as health, child development, child abuse prevention or parenting skills. Programs or projects must be sponsored by the PTA applying for the grant. Program-grant ideas include parent-resource centers, seminars and workshops, forums for parents of children with special needs and information on preparing healthy meals.

Cultural Arts Program Grants

<https://capta.org/pta-leaders/programs/grants-awards/>

Develop and implement student-centered cultural arts programs which complement the California State PTA's commitment to a quality arts education. The programs and projects should focus on expanding the students' awareness and appreciation of the field of cultural arts and/or enriching and enhancing arts education programs and must be sponsored by the PTA applying for the grant. Program-grant possibilities include performing-arts assemblies, arts-communications brochures, demonstrations, storytellers, read-a-thons and docents.

Outreach Transition Grants

<https://capta.org/pta-leaders/programs/grants-awards/>

Translate PTA written materials and oral presentations in an effort to involve every member of the school community. Presentations or materials must be sponsored by the PTA applying for the grant. The California State PTA may use these translated materials when appropriate. Copy of the translated material must accompany the evaluation report. Program-grant possibilities include translating written materials into other languages, providing translations at meetings and events, offering school-community activities, enhancing partnerships and engaging non-English-speaking families.

Healthy Lifestyle Grants

<https://capta.org/pta-leaders/programs/grants-awards/>

Develop, promote and implement programs, projects and activities that will improve the overall health of children and adults. Program-grant possibilities include classes, health fairs, awareness events, walking/running programs, sun-safety initiatives and depression-awareness efforts. Please refer to the Insurance and Loss Prevention Guide for approved activities.

Past Grant Winners

<http://capta.org/pta-leaders/programs/grants-awards/program-grant-recipients/>

For the California State PTA Grant Program, a successful application from your PTA will meet all of the following criteria:

- Your PTA is in good standing
- Grant funds awarded are expended by June 1
- Your completed application is submitted to_ California State PTA by October 15.*

- Winners are notified in December

For reference only, you may download and view the [application](#).

Your successful application could not only mean thousands of dollars toward important programs, but also increased student achievement, community engagement and PTA strength. With program grants, everyone wins!

Grant Application Checklist

	Completed application form signed by your PTA president
	Copy of your PTA's current fiscal year-end audit
	Copy of your PTA's current fiscal year budget
	Supplemental information and details (maximum 3 pages) on your proposed program or project _ describing: <ul style="list-style-type: none"> • Your program and its purpose including goals, number of students served and expected outcomes • Activities planned to implement your program and its goals • Timeline for program budget • Proposed program budget • Other funding applied for or received for this program or project • How your program will be implemented, if less than the amount requested is awarded • How your program or project will be evaluated

Selection Process:

Each year, the California State PTA Scholarship and Grant Committee carefully reads and vets each application. All applicants are notified of their status in December. Please contact the California State PTA Scholarship and Grant Chairman with questions: grants@capta.org
PTAs selected for grant funding receive a letter of congratulations and recognition certificate from California State PTA along with a check and a grant report form. PTAs selected to receive a grant also:

- Submit a completed **grant report** form to California State PTA that:
 - Describes program's or project's purpose and objectives
 - Evaluates program or project outcomes including suggested improvements
 - Supplies details on budget and actual expenditures for program or project
 - Provides copies of any print materials developed
- Return any funds not used for the purpose stated on the original grant application along with the _grant report form to California State PTA by June 1.

PROGRAM GRANT RECIPIENTS

Congratulations to our most recent Program Grant recipients!

PARENT EDUCATION

Awarded	PTA Member	District
\$500	Dunsmore Avenue PTA	First District PTA
\$250	Emerson Elementary PTA	Peralta District PTA
\$500	Linwood E. Howe Elementary PTA	Thirty-Third District PTA

OUTREACH TRANSLATION

Awarded	PTA Member	District
\$500	Linwood E. How Elementary PTA	Thirty-Third District PTA
\$500	Marguerite Montgomery Elementary PTA	Thirty-Third District PTA
\$250	Santiago Elementary PTA	Fourth District PTA

HEALTHY LIFESTYLES

Awarded	PTA Member	District
\$800	Calavera Hills Middle School PTSA	Ninth District PTA
\$600	Santa Susana High School PTSA	First District PTA
\$500	Spring Creek Matanzas Charter PTA	Fourteenth District PTA
\$600	Ralph A. Gates Elementary PTA	Fourth District PTA

CULTURAL ARTS

Awarded	PTA Member	District
\$1,000	Ben Lomond Elementary PTA	First District PTA
\$1,000	Brooktree PTA	Sixth District PTA
\$1,000	Grover Heights Elementary PTA	Twenty-Fourth District PTA
\$500	Twenty-Fourth District PTA	Twenty-Fourth District PTA
\$500	Wescove Elementary PTA	First District PTA

Grant Application Checklist

	Meet with the Principal. Ask what the school's priorities or requests are. Find out what the school's goals and needs are. Does the school have an Arts plan? The Principal may need to meet with the teachers.
	Identify what you want to ask for and how much it will cost. Once you and the Principal are in agreement, then write the application.
	Price out the item or program to see if it fits your budget.
	Confirm that the item or the vendor is acceptable to the Principal.
	Completed application form signed by your PTA president
	Copy of your PTA's current fiscal year-end audit
	Copy of your PTA's current fiscal year budget
	<p>Supplemental information and details (maximum 3 pages) on your proposed program or project _ describing:</p> <ul style="list-style-type: none"> • Your program and its purpose including goals, number of students served and expected outcomes • Activities planned to implement your program and its goals • Timeline for program budget • Proposed program budget • Other funding applied for or received for this program or project • How your program will be implemented, if less than the amount requested is awarded • How your program or project will be evaluated

AVAILABILITY

California State PTA grant funds are available for PTAs in good standing to develop and implement programs and projects at the unit, council and district PTA level.

APPLICATION AND DUE DATE – October 15

An application may be obtained from

- the website at www.capta.org
- the *California State PTA Toolkit*
- the California State PTA office

The final application packet must include:

1. completed application form.
 - a. MUST be signed by the unit, council or district PTA president.
2. the most recent PTA fiscal year-end audit.
3. the current fiscal year budget.
4. a description of the program's goals and anticipated outcomes [no more than three (3) pages, total] including:
 - a. the number of students served.
 - b. description of activities planned to implement project and goals.
 - c. timeline for project.
 - d. proposed project budget.
 - e. description of other project funding applied for or received.
 - f. explanation of project implementation, if less than the amount requested is awarded.
 - g. description of project evaluation.

Application due date:

- **applications must be mailed; facsimiles will not be accepted.**
- must be received in the California State PTA office by close of business October 15.
- when October 15 falls on a weekend, applications are due in the State PTA office by close of business the following Monday.
- postmarks will not be accepted.
- **applications will not be considered if received after due date.**

SELECTION

Unit, council or district PTA grant recipients are selected by members of the California State PTA Scholarship and Grant Committee. All applicants will be notified of their standing by letter in January or February. A check for the grant is sent to each unit, council or district PTA recipient in February.

GRANT REPORT AND EVALUATION DUE DATE – June 1

Grant funds must be expended by June 1.

The detailed grant report must include:

1. the project's goals and objectives,
2. an evaluation of the outcomes,
3. the program/project budget,
4. an accounting of actual expenditures.

The grant report must be received in the California State PTA office no later than **June 1**.

- Postmarks will not be accepted.
- Forward copies of all translated materials to the California State PTA with report.
- Any funds NOT used for the purpose stated on the original grant application must accompany the report to the California State PTA Scholarship and Grant Committee. (Refer to Grant Report Form, Forms).

6/2014

District PTA # _____

GRANT APPLICATION
CULTURAL ARTS, HEALTHY LIFESTYLES,
OUTREACH TRANSLATION AND PARENT EDUCATION
Unit, Council, and District PTAs

DUE DATE IN THE CALIFORNIA STATE PTA OFFICE – OCTOBER 15
APPLICATIONS WILL NOT BE CONSIDERED IF RECEIVED AFTER THE DUE DATE

<p>CHECK ONLY ONE</p> <p><input type="checkbox"/> CULTURAL ARTS</p> <p><input type="checkbox"/> HEALTHY LIFESTYLES</p> <p><input type="checkbox"/> OUTREACH TRANSLATION</p> <p><input type="checkbox"/> PARENT EDUCATION</p> <p>Submit a separate application for each grant type.</p> <ul style="list-style-type: none"> • PTA must be in good standing. • Application must be signed by unit, council or district PTA president. • Completed form must accompany all required documentation. 	<p>June 1 – Grant Report and Evaluation Due Date</p> <ul style="list-style-type: none"> • Grant funds must be expended by June 1. A report detailing the project's goals and objectives, an evaluation of the outcomes, and a budget and an accounting of actual expenditures must be returned to the California State PTA office no later than June 1. • Any funds not used for the purpose stated on the original grant application must accompany the report. (See Forms, Grant Report Form.) Copies of translated materials must accompany the report.
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Please type or print legibly.

PTA Name _____ California State PTA ID# _____

PTA Council _____ District PTA _____

Contact Person _____ PTA position _____

First Name

Last Name

Street Address

City/State

Zip Code

Telephone (____) _____

*SIGNATURE of contact person _____ Email _____

*Approval date by PTA general membership _____ Grant Amount Requested \$ _____

*SIGNATURE of PTA president _____ Date _____ Telephone (____) _____

Unit Council District PTA

*REQUIRED

PROVIDE THE FOLLOWING:

Current fiscal year-end PTA audit

Current fiscal year PTA budget

Completed application form

Required documentation, including

1. Description of project and its purpose. Include goals, number of students served, and expected outcomes.
2. Description of activities planned to implement project and goals.
3. Timeline for project.
4. Proposed project budget.
5. Description of other project funding applied for or received.
6. Explanation of project implementation, if less than the amount requested is awarded.
7. Description of project evaluation.

Return Application in the Following Order:

1. Completed application form (one page).
2. Response to items 1-7, no more than 3 pages total.
3. Copy of current fiscal year-end PTA audit.
4. Copy of current fiscal year PTA budget.

Paper clip the documents together – DO NOT STAPLE.

MAIL TO:

California State PTA
2327 L Street
Sacramento, CA 95816-5014

FACSIMILES WILL NOT BE ACCEPTED

OFFICE USE ONLY: Unit in good standing Most recent fiscal year-end PTA Audit Current PTA budget



everychild.onevoice.

2327 L Street, Sacramento, CA 95816-5014

916.440.1985 • FAX 916.440.1986 • info@capta.org • www.capta.org

GRANT REPORT

CULTURAL ARTS, HEALTHY LIFESTYLES, OUTREACH TRANSLATION AND PARENT EDUCATION

Unit, Council, and District PTAs

DUE DATE JUNE 1

Provide a summary of your program. Forward copies of all translated materials. Grant funds not expended for the original purpose stated on the grant application must be returned with this report.

Recipient: _____ District PTA: _____
(Unit, Council, or District PTA)

Contact Person: _____
First name Last name

Address: _____
Street

City Zip Code

Telephone (_____) _____ Email: _____

TYPE OF GRANT RECEIVED:

- Cultural Arts
- Healthy Lifestyles
- Parent Education
- Outreach Translation

Amount Received \$ _____
Amount Spent \$ _____
Funds Returned* \$ _____
*(Payable to the California State PTA.)

PROVIDE THE FOLLOWING:

1. Project description and purpose.
2. Project budget and actual expenditures.
3. Project evaluation summary including suggested improvements.
4. Copies of all translated materials.
5. Copies of any printed materials developed.

How many students were served? _____ How many adults were served? _____

Will this be a continuing program/project for your PTA? Yes No

Explain: _____

Contact Person Signature: _____ Date: _____

MUST BE RECEIVED IN THE CALIFORNIA STATE PTA OFFICE NO LATER THAN JUNE 1.

**MAIL TO: California State PTA
2327 L Street
Sacramento, CA 95816-5014**

FACSIMILES NOT ACCEPTED